

WP11 Project Management.

Project management will be led by the project coordinator Prof. Poleksic, P1. She managed 2 TEMPUS projects and obtained and managed several others UBFA projects. The first activity - Organizing kick off meeting in Belgrade and SC meetings in: Belgrade, Cacak and Novi Pazar. For the kick-off (M 1) flows are counted in 1.1. For the SC meeting in Cacak (M 13) flows are counted in 4.1. For the 3rd SC meeting in Novi Pazar (M 24) 3 flows EU PC for 3 days, and 10 flows PC-PC for 3 days are needed. All partners will participate Establishment of SC and defining procedures of cooperation between partners is the 2nd activity that will be held during kick off meeting. For it flows are counted in 1.1, and staff days in 11.1. Activity 3: Daily project coordination and administration will require activities of project coordinator, project secretary, and administrative staff. Meetings of the local project teams (key persons) (activity 11.4) needs activities of the Serbian SC members and local CaSA teams 2 days per year for 4 meetings each team. Regular reporting to EACEA (activity 11.5) requires management, academic, and administrative work for P1. Activity 11.6 Organizing final conference in Novi Sad, and activity 11.7 Organizing final SC meeting in Novi Sad, both requires 9 flows EU-PC flows and 31 flow PC-PC counted for both activities in 11.6. Financial Audit will be done according to the rules – expenditures for auditing are under Other costs.